



**Media Registration Guideline for  
the 14<sup>th</sup> Asian Cooperation Dialogue (ACD) Ministerial Meeting**

**8-10 March 2016, Siam Kempinski Hotel, Bangkok**

- 1. Registration:** Kindly be informed that registration form for the 14<sup>th</sup> ACD Ministerial Meeting can be downloaded at [www.registeracd2016.com](http://www.registeracd2016.com). Completed registration form , including (1) a photocopy of Passport, (2) a photocopy of Media Identification card, (3) recent Photo (2 inches, digital format) are to be sent by email to acdbkkmedia2016@gmail.com or fax at (+66) 2643 5106 from 1 – 23 February 2016. Confirmation email will be sent after successful registration.
- 2. Press Centre:** Press Centre will be located at the Business Centre, 2<sup>nd</sup> floor, Siam Kempinski Hotel. The Centre will be available from 9 – 10 March 2016, 8.00 – 18.00 hrs.
- 3. Media Badge:** Registered media must bring a confirmation email and identification document to collect media badge at the Press Centre from 9 March 2016, 08.00 hrs. onward. For security reasons, media badge should be worn at all time in the meeting area.
4. Further inquiries can be directed to:

**Press Division, Department of Information,  
Ministry of Foreign Affairs.**  
Tel. (+66)2-203-5000 ext. 22024, 22025  
Fax (+66)2-643-5232  
Email: [mfathai.media@gmail.com](mailto:mfathai.media@gmail.com)

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**Press Division, Department of Information  
Ministry of Foreign Affairs**